



NATIONAL ASSOCIATION OF PROFESSIONAL ORGANIZERS GREATER PHILADELPHIA CHAPTER (NAPO-GPC)

"Organize to Economize" at NAPO-GPC's Get Organized! Event Saturday, March 13, 2010, 10:00AM - 2:00PM

Frequently Asked Questions

1. What are Professional Organizers doing at IKEA?

On March 13, from 10:00 AM – 2:00 PM, Professional Organizers from NAPO – GPC will be stationed throughout IKEA at several areas throughout the store: the living room, the home office, the bedroom, the children's area, general home organization, and the business environment. These Professional Organizers will be offering free advice regarding any organizing questions you may have that will help you to organize your space and economize your lifestyle. Outside, Professional Organizers will be stationed near the shredding truck helping you deposit your boxes or bags of paper to be shredded. Finally, you will have an opportunity to win prizes, get a free gift, and meet our associate members: SaveMyPix.com, [Celebrate Your Photos](http://CelebrateYourPhotos.com), and [Impact Thrift Stores](http://ImpactThriftStores.com).

2. Who is NAPO-GPC?

NAPO has 34 chapters throughout the United States. GPC is the Greater Philadelphia Chapter, which is nearly 100 members strong and is THE resource in our area for organizing professionals. They serve Eastern Pennsylvania, Delaware, and Central and Southern New Jersey. Members are dedicated to providing organizing services, advice, solutions and products to clients in residential, home office, small business, and corporate settings. They are specialists in helping clients simplify, balance, and structure their environments.

3. How can Professional Organizers save me money?

GO stands for Get Organized. This year, NAPO-GPC has as its theme Organize to Economize and is sponsoring an organizing event at IKEA in Conshohocken, PA. The event includes an opportunity for you to bring in bags or boxes of papers that need to be shredded that are just too much for your home shredder to handle. You can also pick up money saving ideas from our organizing partners. And since the best way to save money is not to waste it, you can ask our professional organizers about your organizing dilemmas before you invest in solutions.

4. Where do I go to get help at this event? IKEA is a huge store.

There will be several places at IKEA you'll want to visit on March 13. We will have the shredding truck located in the parking lot with assistance for those who need it. Professional organizers will be located at the entrance to the store to direct you to locations where you can register for free gifts and find answers to your organizing questions. NAPO's Associate Members will be present to answer any organizing questions about their products. Professional Organizers will be located throughout the store to offer suggestions on specific organizing solutions.

5. What happens if it snows?

This event will be happening snow, rain, or shine. We invite you to come out and get the tips and assistance you are looking for. IKEA does have covered parking that you will appreciate if we don't have ideal weather that day. IKEA staff and Professional Organizers will be on hand to direct and assist you with your items to be shredded. We look forward to helping you keep your resolutions to get organized this year.

6. What is the National Association of Professional Organizers (NAPO)?

NAPO, formed in 1985, is dedicated to the field of organizing and is recognized as The Organizing Authority. With over 4,300 members throughout the United States and eight other countries, its mission is to develop, lead, and promote Professional Organizers in an industry dedicated to helping people make the most of their space and time. NAPO is dedicated to serving its thousands of members through education, networking, industry resources, and promoting the profession to the public.

7. What could a Professional Organizer do for me?

A Professional Organizer works directly with you to set up systems to help you simplify and make the best use of your space and time. A Professional Organizer teaches you the organizing skills and strategies needed to maintain those systems. Whether the problem is in your home, your office, your home office, or your corporate environment, there is a Professional Organizer trained and dedicated to helping you get and stay organized. Our professional organizers know the difference between good public relations and good television. Your organizing issues are between you and the professional, and no one is going to ask you to put your bedroom, basement or office out on the lawn and then decide what to allow back into the space. Professional Organizers work with you discreetly and confidentially setting up systems that will work for you, no matter what your needs.

8. What else can a Professional Organizer do for me?

Our members are dedicated to providing organizing services, advice, solutions and products to clients in corporate, small business, home office and residential settings. We are specialists in helping our clients to simplify, balance and structure their environment, serving Eastern Pennsylvania, Central & Southern New Jersey and Delaware. Please [search for a professional organizer to assist you](#) at this web site.

9. What if I have specific needs?

There are Professional Organizers who work directly with seniors, students, people who have ADD, the handicapped, those who are chronically disorganized, and many other specific situations. Use the [find a professional organizer](#) search tool at this website to locate organizers who specialize in specific needs.

10. Could I afford a Professional Organizer?

Professional Organizers offer different services, and therefore, charge different fees. Most residential organizers charge between the price of a cleaning person and the price of an interior decorator. All organizers are dedicated to helping you make the most of your environment so you can live a more organized, healthy, economical, and productive life. In the long run, a professional organizer will help you save time and money. Use our find a professional organizer online search tool to see the variety of services offered.

PAPER SHREDDING QUESTIONS:

1. Who is providing the shredding truck for this event?

Wiggins Shredding Inc., a professional document shredding service based in West Chester, PA will provide on-site destruction to the general public and small businesses to support NAPO-GPC's Get Organized! event from 10am to 2pm. The shredding truck will be located in the IKEA Corporate Office parking lot which is located next to IKEA.

2. What kinds of papers should I be shredding?

Each client and each paper situation is different. Professional Organizers help their clients clear the clutter and make decisions about papers that have sensitive personal information or account numbers by asking specific questions about the value and purpose of the papers clients are keeping. Professional Organizers allow their clients to make these personal decisions based on personal circumstances. If you have questions about what to

shred or keep, please check the Internet or do a search on "document retention". For specifics related to your situation, please check with your accountant or financial advisor.

3. Is there a limit?

We are asking that customers bring no more than 4 copy-paper-sized boxes per person. Check in with a Professional Organizer at the shredding area and we'll let you know how best we can process your materials. Every effort will be made to make this a quick process for everyone. Please remember it is a first come, first served event so get there early!

4. Are small businesses invited to participate?

Absolutely. Unlike many public shredding events, NAPO-GPC and IKEA Business encourage small businesses to attend and to pre-register for this event. To allow all to be served, we ask that small businesses bring no more than 4 copy-paper-sized boxes. While you are there, you can talk with a representative of Wiggins Shredding to learn more about pickup service and on-site destruction. We'll have Professional Organizers who routinely work with the same kinds of challenges you face. Professional Organizers will be highlighting ways that being organized can save you time, money and energy. If you've never heard about IKEA Business, this is a great opportunity to see their products and talk with an IKEA co-worker about your business needs.

5. What can go in to the shredder?

Material to be shredded should consist of paper, paper clips, rubber bands, and staples. Material should be free of x-rays, computer media likes tapes and disks, binder clips, hard bound items, and other non-paper materials. For everyone's safety, please remove these items before attending the event.